

MINUTES
35-A District Agricultural Association
Board of Directors
April 20, 2020

CALL TO ORDER: The meeting was called to order at 5:02 PM by President T. Williams in a teleconferencing meeting due to COVID-19.

DIRECTORS AND STAFF PRESENT: Williams, Richards, Appling, Stewart, Shelton, Wass, Phillips, Bullis, & Foley.

DIRECTORS AND STAFF ABSENT: None

GUESTS: Kalia Mitchell (CDFA); Dorothy Richards.

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion by Stewart, second by Phillips and carried to approve the agenda as e-mailed. Richards – Aye; Appling – Aye; Stewart – Aye; Shelton – Aye; Wass – Aye; Phillips – Aye; William - Aye.

APPROVE REQUIRED EMPLOYEE WORK CONDITIONS POLICY: Motion by Richards, second by Stewart and carried to approve. Policy is attached and made a part of these minutes. Richards – Aye; Appling – Aye; Stewart – Aye; Shelton – Aye; Wass – Aye; Phillips – Aye; Williams - Aye.

APPROVE LETTER REQUESTING 2020 ALLICATION FROM F & E: Motion by Stewart, second by Appling and carried to approve letter as written. Letter is attached and made a part of these mintues. Richards – Aye; Appling – Aye; Stewart – Aye; Shelton – Aye; Wass – Aye; Phillips – Aye; Williams – Aye.

APPROVE CONTRACTING POLICIES AND PROCEDURES: Motion by Richards, second by Stewart and carried to approve as written. Attached and made a part of these minutes. Richards – Aye; Appling – Aye; Stewart – Aye; Shelton – Aye; Wass – Aye; Phillips – Aye; Williams – Aye.

APPROVE AB 1499 AGREEMENT WITH CDFa: Motion by Richards, second by Stewart and carried to approve the agreement. Attached and made a part of these minutes. Richards – Aye; Appling – Aye; Stewart – Aye; Shelton – Aye; Wass – Aye; Phillips – Aye; Williams – Aye.

APPROVE MINUTES: Motion by Stewart, second by Appling and carried to approve the minutes as e-mailed of the February 24, 2020 regular meeting. March was canceled due to COVID-19. Richards – Aye; Appling – Aye; Stewart – Aye; Shelton – Aye; Wass – Aye; Phillips – Aye; Williams - Aye.

APPROVE DISBURSEMENTS: Motion by Richards, second by Stewart and carried to approve the disbursements in the amount of \$41,833.31 and net payroll in the amount of \$14,676.60 for the month ending February 29, 2020 and \$29,693.09 for disbursements and \$14,401.91 for payroll ending March 31, 2020. Richards asked if there were any unusual expenses, Bullis replied they were all just standard bills. Richards – Aye; Appling – Aye; Stewart – Aye; Shelton – Aye; Wass – Aye; Phillips – Aye; Williams - Aye.

RODEO GRAND MARSHALL: Motion by Richards, second by Phillips and carried to Honor Bill & Mary Hodson this year as the Rodeo Grand Marshalls.

EXHIBITS COMMITTEE: Wass reported on the Exhibits Committee recommendations. Motion by Phillips, second by Stewart and carried to approve the Exhibits Committee recommendations and changes. Minutes are attached and made a part of these minutes.

Richards – Aye; Appling – Aye; Stewart – Aye; Shelton – Aye; Wass – Aye; Phillips – Aye; Williams – Aye.

DIRECTORS COMMENTS:

- ❑ Richards said he misses everyone. Now is a good time for everyone to be thinking outside the box and ways to upkeep and improve our grounds, it is the center of our community. RV camping will be what we will want to promote once we are able to get back open. Wishes everyone the best.
- ❑ Appling said that she hopes all is well and no one is sick. If help is needed she would be happy to pitch in on the grounds, she is willing to weed eat, mow or plant flowers.
- ❑ Stewart wishes everyone to stay healthy and hope for the best.
- ❑ Shelton said he hopes to see everyone face to face next month and not have to teleconference. Regarding the comment Richards made on Lodging and RV Camping, unfortunately it will take some time for guests to feel comfortable staying in hotels, etc. but Richards is right, most will opt to camp first. It will take time to get going, it will be a big financial hit to our county with the lack of TOT income. Johnathan with the Mariposa Tourism Bureau extended our marketing on camping through Yosemite.com as a free featured ad. Hopes the COVID crisis trickles away and we can get back to business.
- ❑ Wass said they have changes at their home, three of them are considered essential workers so its work as usual. All of the kids are currently back living at home. Fell kind of removed living in Mariposa. It's heartbreaking seeing all the fairs having to cancel.
- ❑ Phillips said his heart goes out to the kids that are not able to show after all their hard work.
- ❑ Kalia Mitchell (CDFA) asked if she could address the board on what she knows regarding the fairs that are having to cancel, Bullis opened the conversation up to her. Mitchell said that Fairs are being advised to work with their county health officials, they will be the one to determine when events can start to reopen. Bullis stated that we have a rental on our books for the weekend of July 4, 2020 and the renter was told by county health officials that they will not issue any permits until February 2021. Mitchell said she would be happy to make a joint meeting with him, Williams and our health officials. Bullis will call and talk with them first, if issues he will contact her to help out.
- ❑ Williams thanked Foley for an outstanding job on the board package, it was a lot of work. Also thanked Bullis for a job well done on all the upkeep on the grounds and buildings, they all look great. Hopes everyone continues to stay well.

STAFF COMMENTS: Foley said she has sent out all of the concession vendors, commercial vendors and entrainment contracts for 2020. Also has got all but two judges secured for our 2020 fair. Foley stated she has been working 90% of the time from her home office, she is hooked into the server so she is able to do everything from home that's needed. Foley is looking forward to getting back to the office. Bullis mentioned that some of the vendors are returning their signed contracts without the deposit, we understand that, with the way things currently are. We will collect fees for those vendors at fair time.

MANAGER'S REPORT:

- Appreciates everyone joining our meeting, it was important we had everyone here to get approval on the \$190,400.00. Informed the Board that we did get our normal allocation.
- Getting ready to start our water valve project, part of 68 bonds funds. Bullis had a great meeting last Friday with CDFA and CCA, we are the first fair to do this project. Will fast tract project, should have bids in within the next two weeks and hope to have the project done inside of next month.
- With no events happening, maintenance has had time to get a lot done on the grounds and buildings. They have painted inside Building A, Building B, the Café. They have replaced all the screws in the roof

of the Indian Taco Booth and they also replaced the dry wall. Got all the swamp coolers serviced and ready to go for summer.

- Bullis has been contacted by the County, in case they need to use the grounds as a possible field hospital. The State Fire Marshall has given us instructions that we will need to complete permits, and because we don't have fire alarms or sprinklers in our buildings we would have to have a full time person on fire watch, beds would have to be bolted to the floors, Oxygen would need to be chained to the bed frames and could only have 4 oxygen bottles at a time per building. Bullis has been working with Dallan Kimble, he said they would only need 25 beds now. They will need to be off the grounds by the end of May so we are able to have fire camp if needed in June.
- Currently have Willie Taylor, one Mother Lode Job Training employee and one volunteer working in maintenance. Bullis is working on getting additional labor from Mother Lode Job Training.
- Need to do some brain storming, thinking about not putting a year on our awards in case we have to cancel fair, maybe we just award ribbons this year. Wass asked what to do if we had to cancel, could we do an online livestock sale. Mitchell said that some fairs are doing virtual livestock sales, a lot of exhibitors are getting private buyers. Most of the virtual buyers are meat packing places because of the shortage of meat right now.
- Bullis talked to our Carnival Contractor, he has enough reserves to get through the end of May, not sure if he will have any workers because most of them are back in Mexico with their families.

ADJOURNMENT: Motion by Appling, second by Stewart and carried to adjourn the meeting in memory of past Fair Director Stu Tanner, and Jerry Progner at 5:50 PM.

Respectfully Submitted;

Tom Williams, President, Date

Brian Bullis, CEO Date