

Minutes  
35-A District Agricultural Association  
Board of Directors  
March 19, 2018

CALL TO ORDER: The meeting was called to order at 5:00 PM by President T. Williams in the director's room of the 35-A District Agricultural Association.

PLEDGE OF ALLEGIANCE was led by Appling.

DIRECTORS AND STAFF PRESENT: Williams, Shelton, Munn, Richards, Wass, Stewart, Appling, Bullis, Lebow.

DIRECTORS AND STAFF ABSENT: Phillips (III); Foley (Dr. Appointment).

GUESTS: None

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion by Stewart; second by Appling and carried to approve the agenda as emailed with the following spelling corrections. Allocation.

APPROVE MINUTES: Motion by Appling, second by Richards and carried to approve the minutes of the February 26, 2018 regular meeting with the following corrections to the last name of Appling.

APPROVE DISBURSEMENTS: Motion by Richards, second by Munn and carried to approve disbursements in the amount of \$26,580.76 and net payroll in the amount of \$13,007.99 for the month ending February 28, 2018. Richards asked if amounts were in line with budget.

EMPLOYEE LEAVE BALANCE: Manager Bullis informed the Board that do to any error of calculations on employee leave balances the amount was understated by \$6000.00. State Auditor recommended that the board pay out to Employees all CTO time and vacation time that employees would like to cash in. Motion by Richards, second by Stewart and carried to approve paying out CTO and Vacation time.

LETTER TO REQUEST FUNDING FROM F&E: Manager Bullis informed the Board that a letter needed to be sent to F&E with the 2017 STOP, 2018 Budget and 2016 Audit Results to receive any funding in 2018. Motion by Shelton, second by Stewart and carried to approve that a letter be sent to F&E.

FAIR THEME: Board members went over all theme's that where suggested. Motion by Stewart, second by Richards and carried with one nay by Appling for the 2018 Fair Theme to be "Ridin, Rockin & Livestockin"

FORM 700: Board members signed their form 700.

CANNABIS POLICY: Motion by Richards, second by Shelton and carried to approve the attached Cannabis Policy for the Mariposa County Fairgrounds.

WRITE OFF AGING AR: Motion by Stewart, second by Munn and carried to approve writing off \$616.00 in Aging AR Account.

MARKETING COMMITTEE REPORT: Director Shelton went over suggestions that the Marketing Committee recommended. More advertising for RV Camping and Tent Camping, Instagram account, hooking up link with the Tourism Bureau. Motion by Appling, second by Munn and carried to approve the Marketing committee report.

DIRECTORS & STAFF COMMENTS:

- Shelton reported on the training requirements for Directors.
- Williams reported that we consider Dan Tucker for the Rodeo Grand Marshall
- Lebow reported on fair contracts, fair handbook and lots of rentals.

MANAGERS REPORT:

- ❑ April 10, 2018 at approx. 10:30 will be meeting with the Mariposa Board of Supervisors to give an update of the fairgrounds.
- ❑ State Auditor was here for 1 week and as of now we did not have any reportable.
- ❑ Caretaker house is coming along, cleaning and starting the remodel.
- ❑ Friends of Fairgrounds have two new board members Mary Hodson and Katy Castner.
- ❑ One of the oak trees in the waterfall area fell and messed up the slate wall.

ADJOURNMENT: Motion by Munn, second by Appling and carried to adjourn the meeting at 5:44 PM with condolences to Director Shelton and his family with the death of his brother-in-law.

Respectfully Submitted;

Brian Bullis, General Manager

Tom Williams, President

Date