

MINUTES
35-A District Agricultural Association
Board of Directors
February 26, 2018

CALL TO ORDER: The meeting was called to order at 5:00 PM by President T. Williams in the director's room of the 35-A District Agricultural Association.

PLEDGE OF ALLEGIANCE was led by Williams.

DIRECTORS AND STAFF PRESENT: Williams, Richards, Wass, Phillips, Appling, Shelton, Bullis, Foley; Lebow.

DIRECTORS AND STAFF ABSENT: Munn, Stewart

GUESTS: None

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion by Appling, second by Richards and carried to approve the agenda as emailed.

APPROVE MINUTES: Motion by Phillips, second by Appling and carried to approve the minutes of the January 22, 2018 regular meeting.

APPROVE DISBURSEMENTS: Motion by Richards, second by Phillips and carried to approve disbursements in the amount of \$105,568.42 and net payroll \$12,903.01 for the month ending January 31, 2018. Richards asked if we here on track from previous years.

CARNIVAL SETTLEMENT: Manager Bullis informed the board that an error was found on the carnival settlement for the 2017 Fair. Bullis has texted, emailed and sent a certified letter to the owner, Jason Wold about the error and asking for him to contact the fair about the monies that he owes us. If no response, we will send to F&E for collection

EXHIBITS COMMITTEE: Wass reported on the Exhibits committee recommendations. Motion by Phillips, second by Shelton and carried to approve the Exhibits Committee recommendations and changes. Minutes are attached and made part of these minutes.

2017 STATEMENT OF OPERATIONS: Manager Bullis gave the report on the 2017 STOP. 2017 STOP is attached and made part of these minutes. Motion by Shelton, second by Appling and carried to approve the 2017 STOP as presented.

FORM 700: Form 700 tabled to March Meeting

POLICES AND PROCEDURES: The following written policies and procedures were reviewed with manager recommending that no changes be made for 2018: Policy Manual, Alcohol Management, Sexual Harassment/Discrimination, Emergency Procedures, Blood Borne Pathogens, Interim Rental, Employee Handbook, Violence or Threats of Violence, Controlled Substances & Alcohol, Procurement

Management, Vendor Policy, Motion by Shelton, second by Phillips and carried to approve the above policies for the 2018.

2018 FAIR THEME: Tabled until March meeting

DIRECTORS & STAFF COMMENTS:

- Applling hopes everyone has a great 2018 year and Congratulations to Pelk & Dottie on their 50th anniversary.
- Shelton would like to have another Marketing Committee meeting at 4PM on March 19, 2018.
- Wass reported that the Exhibits meeting was a very good meeting.
- Richards reported the sign coming into town looks great.
- T. Williams thanked the board for all hard work and also the staff for all that they do. Williams and Munn will be taking 3 weeks this summer and visiting 4 fairs.
- Foley reported on that her youngest and lasts wedding is coming up. Husband Randy is recovering well from his neck surgery and that she has been taking her Mother down for treatments in Merced.

MANAGER'S REPORT:

- Cabins at the KOA have been seen leaving town. Has tried to contact the new owners about what may be left. Will keep the board up to date.
- House on back of grounds is finally empty and the crew is starting the clean it up.
- Auditor will be here March 5-9, 2018.
- Still working on the Door and Fire Hydrant Project.
- Middle Daughter and husband has moved back and brought our new grandson home.

ADJOURNMENT: Motion by Shelton, second by Wass and carried to adjourn the meeting at 6:10 PM in Memory of George Matlock, Darlene Peterson, Don Phillips, Glen Franklin, Gwen Foster and Elise Dominquez.

Respectfully Submitted;

Tom Williams, President

Brian Bullis, CEO/General Manager