

Minutes

35-A District Agricultural Association

Board of Directors

February 24, 2025

CALL TO ORDER: The meeting was called to order by President Tom Williams at 5:00 PM in the director's room of the 35-A District Agricultural Association.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Williams.

DIRECTORS & STAFF PRESENT: Directors- Williams, Richards, Shelton, Wass, Phillips, Johnson, and Staff- Foley and Davies. Director Vaughan arrived at 5:04 PM.

DIRECTORS ABSENT: All directors present after 5:04 PM.

GUESTS: No guests present.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

CONSENT AGENDA:

- A) Approve agenda as emailed
- B) Policies and Procedures- Annual Review
- C) Form 700

Motion by Shelton, second by Richards and carried unanimously via roll call to approve the Consent Agenda as is. [Unanimous vote excluded Vaughan]

ACTION/DISCUSSION ITEMS:

- A) APPROVE MINUTES: Motion by Johnson second by Phillips and approved via roll call by the following: Williams, Richards, Shelton, Johnson, and Phillips to approve the January 27, 2025 Board Meeting Minutes. Wass abstained from voting due to not being present at the January meeting. Vaughan was not present for the vote.
- B) APPROVE DISBURSEMENTS: Motion by Richards, second by Johnson and approved via roll call by the following: Williams, Richards, Shelton, Wass, Johnson, and Phillips to approve disbursements in the amount of \$38,447.03 and net payroll of \$16,257.64 for the month ending December 31, 2024. Vaughan was not present for the vote.
- C) FINANCIAL REVIEW- 2023: Motion made by Johnson, second by Phillips and approved unanimously via roll call to approve the Financial Review for the year of 2023. All directors were present for this vote.
 - a. Vaughan would like more information on the pension payments. Foley agreed to investigate and report back her findings.
 - b. Phillips had questions about the copy machine lease which were answered by Foley.

REPORTS AND INFORMATION:

A) REPORT OF RESERVES- DECEMBER 2024: Foley reported account balances as of December 2024.

a. WestAmerica Bank

- i. Operating Account \$215,563.31
- ii. Premium Account \$1,501.86
- iii. Electronic Capture Account \$203,856.31
- iv. Money Market Account \$52,870.23

Totaling \$473,791.71

b. Premier Valley Bank

- i. Investment CD Account \$54,703.20
- ii. Investment CD Account \$52,646.37

Totaling \$107,349.57

c. Other Accounts

- i. Laif Account \$11,321.66
- ii. Sorrento Pacific Brokerage \$417,177.80

Totaling \$428,499.46

Total Reserves \$1,009,640.74

DIRECTOR AND STAFF COMMENTS:

- Vaughan had nothing to share.
- Shelton shared that Friends of the Fair had voted to do a happy hour during the Blue Ribbon Ceremony beginning at 2:00 PM on Saturday, August 30, 2025. They will offer \$3.00 Coors Light in honor of Brian Bullis. He would like the event added to the Fair Program.
- Wass had nothing to share.
- Johnson had nothing to share.
- Phillips had nothing to share.
- Richards would like the time of Vaughan's arrival to be noted in the minutes to explain voting and motion discrepancies.
- Williams thanked Davies for successfully executing her first set of Minutes.
- Davies had nothing to share.

MANAGER'S REPORT:

- Maintenance cleared the culverts prior to the big weather event. MP Nexlevel had been dumping their VAC trailers in the back lot which clogged the culverts.
- We received payment from MP Nexlevel for rental of the back lot- \$29,077.75.
- We lost two trees behind the Hog and Sheep barn in the last storm.
- The handicap chair lift was red tagged by the state on January 3, 2025. After contacting Sacramento, Foley was told that TK Elevator would need to come out and do an inspection but would need the state's permission to do so. Once an inspection was

completed and compliance paperwork submitted they would then get permission from the state to return the unit back to service. TK came out and did the inspection last Thursday, February 20, 2025. Foley said she is just waiting on the outcome.

- Foley received a request from WFA asking all fairs to send in a letter supporting AB 258. Foley sent a letter out on Monday, February 24, 2025 to the Chair of the Assembly Agricultural Committee.
- CDFA conducted the annual facilities inspection last week, mostly all the normal items, cracks in the pavement, paint the uneven areas/steps. Jerome did want us to paint a strip along the end of the Amigo Stage just as a safety precaution. Asked about getting a rail between the livestock office and the goat barn filled in so kids can't fall down the slate wall.
- Foley shared that she attended a CDFA Zoom meeting last week on the requirements of the State Fire Marshall. Several fairs sent in information on fees paid in 2024, CDFA will compile the info and try to get some answers for us. They are hoping to at least get a meeting set up with the State Fire Marshall for a Q & A session so we know what to expect in fees being charged for plan reviews, etc.
- Foley stated that we cannot move forward with the original position proposed for maintenance. The only alternative is for a Senior Maintenance position. She will speak with Ben about the findings and report back.
- Foley's paperwork has still not been processed.
- Foley will be attending the CEO Conference on March 18 & 19, 2025 in Sacramento.

ADJOURNMENT:

There being no further business, Motion by Phillips, second by Richards and carried by roll call unanimously to adjourn the meeting at 5:25 PM in memory of Dawn Briese.

Respectfully Submitted

Leslie Foley, CEO

Tom Williams, President