

MINUTES  
35-A District Agricultural Association  
Board of Directors  
October 17, 2016

CALL TO ORDER: The meeting was called to order by President T. Williams at 5:00 PM in the director's room, of the 35-A District Agricultural Association.

PLEDGE OF ALLEGIANCE was led by Phillips.

DIRECTORS & STAFF PRESENT: T. Williams, Johnson, Phillips, Munn, Stewart, Richards, Appling, Wass, Bullis, Foley, Lebow

DIRECTORS & STAFF ABSENT: K. Shelton (FFA National Convention)

GUESTS: None

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion by Stewart, second by Munn and carried to approve agenda as emailed.

APPROVE MINUTES: Motion by Johnson, second by Appling and carried to approve the minutes of the September 19, 2016 regular meeting.

APPROVE DISBURSEMENTS: Motion by Richards, second by Munn and carried to approve disbursements in the amount of \$78,519.80 and payroll in the amount of \$47,873.60 for the month ending September 2016. Richards asked if we are on target for this time of year.

CUSTOMER SATISFACTION SURVEY: Johnson reported on the survey that was done after fair. Attached and made part of these minutes is the summary of the survey and also the full information of the survey.

VOLUNTEER DATA BASE: Williams reported that his daughter will help set-up the volunteer data base. The hope is that we can get individuals that have special skills (plumbing, electrical etc.) This would then take pressure off Manager Bullis and employees. A coordinator will be the go between the workers and the maintance staff. Bullis informed the Board that the Friends of the Fairgrounds will share their data base with us. Motion by Stewart, second by Munn and carried to approve going ahead with the Volunteer Data Base.

FINANCIAL REVIEW: Discussion was held regarding upping the rental rates by 10% this next year. After much discussion about how the Board of Supervisors and the Community have supported us by the helping fund the fair. Discussion was held that the fairgrounds needs to be run like and business and not lose monies. Motion by Stewart, second by Phillips and carried to table this item until October 2017.

FINANICE COMMITTEE: The committee will meet on November 21, 2016 at 3:30 PM in the board room of the Mariposa County Fair.

NOMINATING COMMITTEE: Munn asked that the meeting be on November 21, 2016 at 4:30 PM in the Office of the Mariposa County Fair.

FAIR RECAP: Manager Bullis informed the board that we just got our financials this afternoon and he would have it all in the budget for next month's meeting.

BOARD MEETING DATES: Motion by Stewart, second by Munn and carried to change the January and February board meetings. January 23, 2017 & February 27, 2017.

**DIRECTOR COMMENTS:**

- Appling reported that she had planned on going to the Fresno Fair, but with the rain didn't get to go.
- Stewart reported that it is always a pleasure to work with everyone on the board.
- Munn had no report.
- Phillips reported that he had been having medical tests done.
- Wass reported going to the finals of the BBOS and that there was less in attendance than at our BBOS event and that the finals were free to get into.
- Richards reported that he missed the Car Show and the Tractor Pulls as he was at his grandson's football game.
- Johnson reported that she has talked to other Fair Managers and they feel that we are not charging enough for our interim rentals.
- Williams reported that he and Munn went to the Fresno Fair and that their Manager John has made some new changes that are great and that John is a good friend. Big thank you to the FFA Boosters for the Tractor Pulls it was great and that the Car Show was super. Is a pleasure to be part of the Community of Mariposa.
- Lebow thanked the board for the card and thoughts during this time and should be back to work full time on November 2 if the Doctor releases her.
- Foley reported that took her mother and youngest daughter to the Fresno Fair Horse Races and they had a great time.

**MANAGERS REPORT:**

- Chambers Car Show had a great turn out and was awesome. Got picture taken with Horney Mike who is from the TV Show "Counts Custom".
- Tractor Pulls were great and that the Valley Puller Association were great guys to work with. The FFA Boosters did a great job.
- Contract from the County has been signed and we have received our 1<sup>st</sup> quarterly payment of \$37,500.00.
- The full-time Maintenance Position would cost the fair approximately \$75,000 with wages and benefits. Manager Bullis did some figures and the fair is now going to hire a full time person at \$16.00 per hour, pay for his cell phone and fill up his vehicle 2 times a month. After 119 days of working we will have to pay towards PERS also. But this will save the fair approx. \$49,000. Fair will be written up in the 2018 Audit for this.
- Budget is here and is working on it.

CLOSED SESSION: Per Section 11126(a) of the government code to conduct the annual performance evaluation of the manager at 5:45 PM. Bullis, Foley and Lebow left the meeting room.

OPEN SESSION: The meeting resumed in open session at 5:59 PM. President T. Williams reported that the Board has given the manager an outstanding rating in all categories and retained his services for the following year.

ADJOURNMENT: There being no further business, motion by Phillips, second by Stewart and carried to adjourn the meeting at 6:00 PM in Memory of Paul Simmons.

Respectfully submitted

Brian Bullis, CEO

Tom Williams, President