

MINUTES  
35-A District Agricultural Association  
Board of Directors  
February 25, 2008

CALL TO ORDER: The meeting was called to order at 5:30 PM by President Munn in the director's room of the 35-A District Agricultural Association.

PLEDGE OF ALLEGIANCE was led by Bridges.

DIRECTORS AND STAFF PRESENT: Munn, Moore, T. Williams, Bridges, Tanner, M. Williams, Bullis and Lebow.

DIRECTORS AND STAFF ABSENT: Richards (Dr. Appointment), Wildt, Ducret.

GUESTS: None

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion by Moore, second by Bridges and carried to approve agenda as mailed.

APPROVE MINUTES: Motion by Tanner, second by T. Williams and carried to approve the minutes of the January 28, 2008 regular meeting.

APPROVE DISBURSEMENTS: Motion by T. Williams, second by Tanner, discussion was held in regards to the amounts and if this was a normal amount per month, then carried to approve the disbursements in the amount of \$26,109.48 and net payroll in the amount of \$12,924.94 for the month ending January 31, 2008.

HORSE SHOW COMMITTEE: Motion by Tanner, second by T. Williams and carried after discussion to approve the recommendations made by the horse show committee. Copy is attached and made part of these minutes. Motion by Moore, second by Tanner and carried to approve Carol Suggs as a member of the horse show committee. President Munn appointed Mary Hodson as Chair for the committee.

BUILDING AND GROUNDS COMMITTEE: Motion by Tanner, second by M. Williams and carried to approve the recommendations of the committee. Discussion was held on the different funding that we have applied for. Copy is attached and made part of these minutes.

POLICES AND PROCEDURES: The following written policies and procedures were reviewed with manager recommending that no changes be made for 2008: Policy Manual, Alcohol Management, Sexual Harassment/Discrimination, Emergency Procedures, Blood Borne Pathogens, Interim Rental, Employee Handbook, Violence or Threats of Violence, Controlled Substances & Alcohol, Procurement Management, Vendor Policy, Motion by Tanner, second by T. Williams and carried to approve the above polices for the 2008 year.

ENTERTAINMENT: Manager Bullis informed the board of the entertainment and a list is attached and made part of these minutes.

DIRECTORS COMMENTS: None

STAFF COMMENTS: Lebow informed the board that we are making progress with the changes that have happened this month.

MANAGER'S REPORT:

- The electronic recycling event was a great success and we will be hosting another on May 2-3 and will also include scrap metal.
- Carnival Bid process in ongoing, will be sending out RFP's on March 3<sup>rd</sup>.
- Information about the property across the street next to Bootjack Stompers Hall was discussed and the person interested was told that we would consider a long term lease.
- CFSA has been hired to do our accounting and payroll; we will be hiring another 119 day to help with Data entry.
- STOP has been submitted to F&E.
- The Mineral Museum Tunnel is still closed but we are working with them to get the problem solved.
- American Indian Council asked for some changes to the contract, wanting to sell Indian Tacos out of the booth at any event held at the fairgrounds. Manager working with them.
- Exhibitor Handbook Advertizing: We will not be selling advertizing for the handbook this year.
- Art work from American Tee's was shown to the board and given the approval to proceed with it.

ADJOURNMENT: Motion by Moore, second by T. Williams and carried to adjourn the meeting at 6:25 in Memory of Ken Brewer of "Brewers Chuckwagon".

Respectfully Submitted;

Lowell Munn, President

Brian Bullis, CEO